

eBCN 電子訂艙單服務 - 快速開始使用

使用前準備:

- 現有一路通客戶:
 - ◆ 運輸及電子碼頭收據 (eTR) 客戶: 可使用現有一路通登入資料, 於 <https://ebcn.oneport.com> 登入 eBCN 系統; 或瀏覽 <https://www.oneport.com>, 把鼠標移動到螢幕上方綠色登入鍵, 按電子訂艙單 (eBCN) 進入 eBCN 系統
 - ◆ 其他客戶: 請於 <https://ops.oneport.com/MemberWeb/serviceReg.jsf?chooseAclService=etr> 完成增加 eBCN 及 eTR 手續
 - ◆ 運輸司機: 必須使用手機程式港口通電子閘口 (HKiPort eGate), 如你未有登入資料(即一路通公司代號、用戶代號及密碼), 請向你的運輸公司索取
- 新用戶: 請於 <https://ops.oneport.com/MemberWeb/serviceReg.jsf?chooseAclService=etr> 完成登記 eBCN 及 eTR 手續, 並經由電郵取得系統登入資料

快速開始使用

付貨人和貨代	<p>第一步: 匯入訂艙單</p> <ul style="list-style-type: none"> ● 登入後按螢幕右上方的匯入訂艙單, 並輸入你的訂艙單編號兩次, 按下一頁。選擇訂艙單, 按匯入。按完成。 <p>第二步: 轉送予運輸公司</p> <ul style="list-style-type: none"> ● 回到訂艙單列表後, 剔選一個或多個相關電子訂艙單/櫃號, 按轉送。輸入你運輸夥伴的一路通公司代號, 按下一頁。再選擇你/下一方繳費港口保安費, 再按轉送以上訂艙單便可。這電子訂艙單的現況將變為轉送。
運輸公司	<p>*** 與你的客戶聯絡, 確保你的客戶已經轉送 eBCN 給你, 並直接進行第一步。如你的客戶未能及時轉送相關的 eBCN 給你, 請按以下指示自行匯入訂艙單:</p> <p><u>匯入訂艙單</u></p> <p>登入後按螢幕右上方的匯入訂艙單, 並輸入你的訂艙單編號兩次, 按下一頁。選擇訂艙單, 按匯入。按完成。</p> <p>第一步: 為提吉及/或回重配車輛及司機</p> <ul style="list-style-type: none"> ● 登入後, 在訂艙單列表剔選一個或多個相關電子訂艙單/櫃號, 按螢幕中右方的指派車輛/司機。之後, 你可以為每一提吉及/或回重工作選擇車牌及司機, 選擇後按螢幕右上方的儲存。被指派的司機亦會收到該 eBCN 的二維碼 (QR 碼)。 <p>第二步: 回重申報</p> <ul style="list-style-type: none"> ● 登入後, 在訂艙單列表剔選一個或多個相關電子訂艙單/櫃號, 按螢幕中右方的回重申報。之後, 把單選框撥向確定已提吉(如適用), 輸入櫃號*、船公司封條*、其他封條、貨櫃驗證總重(VGM)(運輸申報)及毛重。按螢幕右上方的儲存。 <p>* 必須填寫</p>
司機	<p>*** 請確保你的運輸公司已指派提吉或回重工作給你 ***</p> <p>第一步: 入閘提吉/回重</p> <ul style="list-style-type: none"> ● 入閘提吉/回重時, 登入手機程式港口通電子閘口後, 按螢幕中間的 eBCN 圖標後將出現二維碼, 出示相關的二維碼入閘提吉/回重。 <p>第二步: 回重申報 (此步驟可由運輸公司完成)</p> <ul style="list-style-type: none"> ● 進入手機程式港口通電子閘口, 按螢幕中間的 eBCN 圖標後將出現二維碼, 選擇並按相關的二維碼以便進入詳情, 按回重申報, 並確認/輸入櫃號、船公司封條、其他封條、貨櫃驗證總重(VGM)(運輸申報)及毛重後, 按確定回重申報。

electronic Booking Confirmation Note (eBCN) Service - Quick Start

Preparation:

- Existing OnePort Customers:
 - ◆ **Trucking and eTR Users:** use your existing login credentials (e.g. OnePort Company ID, User ID & Password) to log into the system at <https://ebcn.oneport.com>. Alternatively, visit <https://www.oneport.com> and move your pointer to Login button at the top. Click electronic Booking Confirmation Note (eBCN) to enter the system.
 - ◆ **Other OnePort Users:** please add eBCN & eTR services at <https://ops.oneport.com/MemberWeb/serviceReg.jsf?chooseAclService=etr>
 - ◆ **Truck Drivers:** use the mobile app HKiPort eGate to gain access to the eBCN service. If you do not have the login information (i.e. Company ID, User ID and Password), please obtain such from your trucking company
- New User: sign up for eBCN & eTR services at <https://ops.oneport.com/MemberWeb/serviceReg.jsf?chooseAclService=etr> and you will then receive your login credentials, by email, for access to eBCN system.

Quick Start

Shippers and Forwarders	<p>Step 1: Import Booking</p> <ul style="list-style-type: none"> ● After login, click the Import Booking button on top left. Enter your booking confirmation note number twice. Click Next button. Select your booking and click Import. Click Finish. <p>Step 2: Forward to Trucking Company</p> <ul style="list-style-type: none"> ● Back to Booking List, tick the relevant eBCN(s)/ container(s). Click Forward button. Enter the OnePort Company ID of your trucking partner. Click Next. Confirm you/ your trucking partner to nominate the Port Security Charge. Click Forward All. The job status of this eBCN will then change to Forwarded.
Trucking Companies	<p>*** Contact your shipper customer to ensure he has already forwarded the eBCN to you (trucking company) and start Step 1 straight away. If your shipper could not forward the eBCN to you in time, you can still start to proceed by following this step:</p> <p><i>Import Booking</i> After login, click the Import Booking button on top right. Enter your booking confirmation note number twice. Click Next button. Select your booking and click Import. Click Finish.</p> <p>Step 1: Assign Tractor and Driver for Empty Pickup &/or Laden Return</p> <ul style="list-style-type: none"> ● Under Booking List tab, tick the relevant eBCN/ container and click Tractor Assignment at middle right. You will be able to select plate number and driver for each empty pickup and laden return. After filling the info, click Save at top right. Your truck driver will receive the corresponding QR code at the same time. <p>Step 2: Return Declaration</p> <ul style="list-style-type: none"> ● Under Booking List tab, tick the relevant eBCN(s)/ container(s) and click Return Declaration at middle right. If applicable, move the radio button to Confirmed picked. Enter Container Number*, Liner Seal*, Other Seal, VGM (trucking declared) & Gross Weight. Click Save at top right. <p>* mandatory field</p>
Truck Drivers	<p>*** Please ensure your trucking company has already assigned a job of empty pickup or laden return to you. ***</p> <p>Step 1: Visit Container Terminal for Empty Pickup/ Laden Return</p> <ul style="list-style-type: none"> ● During gate-in, log into the mobile app HKiPort eGate. Press the eBCN icon in the midsection of the screen and present the relevant QR code for empty pickup/ laden return. <p>Step 2: Return Declaration (this step can be done by your trucking company)</p> <ul style="list-style-type: none"> ● At HKiPort eGate, press the eBCN icon in the midsection of the screen and you will see the QR codes. Press the relevant QR code in order to retrieve its details. Press Return Declaration to confirm/ re-enter Container Number, Liner Seal, Other Seal, VGM (trucking declared) & Gross Weight. Press Confirm return declaration to finish.