"禁足令" 未明
快用 eRO 提櫃無懼疫情走勢

各位物流界朋友及一路通服務用户，大家好!

最近的新型冠狀病毒捲土重來，在香港各區相繼爆發，頗多個案源頭未明，醫學及公共衛生界權威亦認為，減少外出及保持社交距離是當前要務，在未有藥物、疫苗前仍須繼續，社會更有不少訴求提議短期內應實施禁足令。按當前疫情，企業紛紛開展短中線安排以應對看似持續的疫情，包括暫時關閉服務中心、縮短服務時間或落實遙距營商等等，當中包括物流界的朋友，如船公司、貨代、代理。

入口提重，若以傳統方式到船公司服務櫃台換單，將產生大量不必要的社交機會，亦受制於船公司或貨代服務櫃台的時間改動；而一路通的電子提櫃單 (eRO) 服務，為物流業界提供電子提重的新常態，讓船公司、貨主、貨代、運輸公司、貨櫃碼頭及外圍堆場以數碼化方式處理入口文件、提櫃及回吉；讓用户不受船公司縮減櫃台服務時間的影響，並可足不出户，在任何時間全天候進行入口提櫃工作，減少營運上因疫情所帶來的衝擊。

一路通誠邀物流界朋友開始使用 eRO 服務，目前超過 95%的船公司已提供 eRO 服務 ； **請先登入 http://ero.oneport.com，並按附頁 "eRO 快速開始使用" 文件開始，貨主/貨代在收到船公司發出的 eRO 後直送運輸即可。**

一路通有限公司
二零二零年七月二十四日

July 24, 2020

'Stay-At-Home' Order Remains Uncertain;
Use eRO for Import Release to Combat Covid-19 Resurgence

Dear eRO users and fellows in the logistics industry,

A new wave of Covid-19 has surfaced again, with hundreds uncovered in various districts of the city. Among the newly found cases, a considerable number come from untraceable sources. Given the current situation, experts in medicine and public health areas also advise citizens to stay home as much as possible and practise social distancing until medicines and vaccines are available. Some citizens even advocate that stay-at-home order should be implemented in no time. Amid the ravaging pandemic, businesses in different industries continue to prep up and implement short and medium term measures – including temporary closure of business centres, shortening business hours or implementation of distance business – to cope with challenges in this seemingly prolonged crisis. Liners, forwarders and agents in the logistics industry are among those who consider these measures.

Import release, if handled through traditional paper-based way at liners' service counters, will create numerous undesirable social contacts and be unfavourably subject to changes of liners' or forwarders' service hours. As a major industry transformation, OnePort's electronic Release Order (eRO) service offers relief to the industry by enabling a new normal of electronic release. Liners, consignees, forwarders, container terminals and outside depots are able to utilize this digitised method in handling import instructions, laden pickup and empty return. eRO users are unaffected by reduced business hours at service counters of shipping lines. With accessibility to internet, eRO users are able to work at home and proceed with import release process anywhere, anytime. This new working mode greatly reduces operational impact caused by the pandemic.

We earnestly invite members of the port community to use eRO service which is now provided by more than 95% of liners. **Please begin by visiting http://ero.oneport.com and follow instructions outlined in the attached "eRO Quick Start". Consignees or forwarders can easily complete their part simply by forwarding an eRO to your trucking company upon receipt from your liner.**

OnePort Limited

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eRO 電子提櫃單服務 - 快速開始使用

事前準備:

- 完成登記手續
  - 進行以下快速使用前，必先於 **http://reg.oneport.com/** 完成登記手續，並經由電郵取得系統登入資料。
- 以下只適用於司機
  - 司機須預先於手機下載應用程式港口通電子提櫃單 **(HKiPort eRO)**，並要求你的運輸公司預先提供你的登入資料。

快速開始使用

- 到 **https://ero.oneport.com/**，以登入資料登入系統並開始使用。

貨運代理 和 貨主	第一步:存取提櫃資料 ● 於**我的貨物**下按**匯入貨物**，選擇船公司(或貨代)，並輸入**提單編號**及提單上其中一個**貨櫃編號**。再按**提交**。再按**匯入**便可將自己的櫃貨資料匯入戶口內。 第二步: 向船公司請求電子提櫃單 ● 在**我的貨物**下，剔選想換的提單/貨櫃，按**請求電子提櫃單**。 ● 按系統要求填妥資料後，以一次性密碼簽署擔保函，以便提交請求並等候船公司發放電子提櫃單(eRO)。 第三步:轉送予運輸公司 ● 收到船公司發放的 eRO 後，在 **我的提櫃單** 下，剔選相關的 eRO。按**轉送**。 ● 輸入你運輸的一路通公司代號，按**轉送**。再選擇負責繳付港口保安費的一方，再按**確認**便可。
運輸公司 和 司機	*** 與你的客戶聯絡，確保你的客戶已經轉送 **eRO** 給你 **(運輸公司)**。 第一步：運輸公司於系統編配車輛及司機取櫃 ● 在**我的提櫃單**下，剔選該貨櫃並按**指派**。選擇車牌及司機，按**指派貨櫃車**便可。被指派的司機亦會收到該 eRO 的二維碼 (QR 碼)。 第二步: 司機於碼頭出示 **QR** 碼取櫃 ● 司機須向碼頭工作人員出示 QR 碼，在系統指示的倉期內入場提櫃。 ● 如何尋找 QR 碼：登入 HKiPort eRO 手機程式後，便能看到所有屬於司機的 eRO。按一按你想查閱的 eRO，進入其詳細資料，然後在最下方找到 QR 碼，再按一下放大 QR 碼。 第三步: 司機按系統指示的地點及倉期回吉 ● 入場回吉時，司機須按系統指示的地點及倉期回吉。 　■ 回吉到碼頭: 與上述第二步一樣 　■ 回吉到外圍場:為配合外圍場操作,請帶同電子提櫃單參考紀錄前往

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Electronic Release Order (eRO) Service - Quick Start

Preparation:

- **Complete Registration Procedure**
  - **Before starting the following steps, you are required to sign up for eRO service at http://reg.oneport.com/. You will then receive your login credentials, by email, for your access to eRO system.**
- **Only Applicable to Truck Drivers**
  - **Truck drivers are required to download mobile app HKiPort eRO and obtain your login information from your trucking company in advance.**

Quick Start

- **Log in at https://ero.oneport.com/ and start using eRO.**

Forwarders & Consignees	**Step 1: Import Shipment** ● Click **Import Shipment** under **My Shipment** tab. Select shipping line or forwarder. Enter bill number and any container number which is on the bill. Click **Submit** and then **Import for preparing LOI** in order to import your shipment information into your account. **Step 2: Submit Request for eRO to Liner** ● Under **My Shipment** tab, check the bill or containers which you would like to process. Click **Request eRO** button. ● Fill the details as requested on the system interface. Sign the electronic letter of indemnity (eLOI) by a one-time Online Authorization Code (OAC). Then, submit the request for an eRO. **Step 3: Forward to Trucking Company** ● Upon receipt of an eRO issued by your liner, select the relevant bill/ containers under **eRO** tab. Click **Forward** button. ● Enter the Company ID of your trucking company. Click **Forward** button. ● Select the party which will pay for the Port Security Charge. Click **Confirm** button.
Trucking Companies &Truck Drivers	***** Ensure your customer has already forwarded the eRO to you (trucking company).** **Step 1: Trucking Company to Assign Tractor and Driver** ● Under **My eRO** tab, select the appropriate container and click **Assign**. Select the plate number & the driver. Click **Assign to tractor** and the truck driver will receive the corresponding QR code at the same time. **Step 2: Driver to Pick up a Laden by Presenting QR Code at Terminal** ● Driver should present the **QR code** to terminals and pick up the laden container within free storage period as indicated on system. ● How to find the **QR code**: After login to mobile app HKiPort eRO, you will see a list of eROs. Press the one you want to enquire in order to check its details. You will find the **QR code** at the bottom. Press to enlarge the **QR code.** **Step 3: Driver to Return an Empty to Location as Indicated on System** ● Driver should return the empty to location within free detention period as indicated on system. ■ Return to Terminal: same as Step 2 ■ Return to Outside Depot: For the ease of depot operators, please bring along the relevant eRO Reference Copy.